

# Security Analysis and Risk Management Association

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## Notes from the SARMA Meeting

Wednesday, July 11, 2007

The Board of Directors of the Security Analysis and Risk Management Association (SARMA) met at the offices of SRA International, 4300 Fair Lakes Court, Fairfax, VA and by teleconference on July 11, 2007. Board members present were Ed Jopeak (President), Ken Knox (Secretary), and Chris Miller. Also present were Dave Brown (Treasurer), Andrew Harter (Project Lead – Common Lexicon), Bill Russell, and Craig Chellis.

The President opened the meeting at 4:20 pm EDT and adjourned immediately due to lack of quorum.

General discussion followed on the following:

- President's Report
  - Mr. Jopeak expressed thanks on behalf of SARMA for SRA International generously hosting the meeting.
  - Discussion on SARMA leadership followed:
    - The Board vacancy created by Mr. Patakos' departure created challenges in obtaining meeting quorums, so the idea to increase the Board from seven to nine was recommended for consideration by the Board. Bill Russell and Rich Roth were volunteers for Board membership.
    - Several SARMA members were interested in committee leadership, including Rich Barger of Semantics, Bob Bowman of SRA (CIFIUS/FOCI Committee), and Chel Stromgren of SAIC (GARAP Project).
  - Discussions on possible interactions with the OPSEC Society have not progressed due to their leadership changes.
  - Corporate sponsors to date are SRA International and James DeLoughry and Associates. SAIC, Price Waterhouse Coopers, and General Dynamics have also expressed interest.
  - Membership packets are being worked aggressively.
  - Government agencies have approached SARMA three times for company leads. We have referred them to our web site, but have remained neutral and provided no endorsements.
  - The Government and Student membership rates are now \$25/year.
- Treasurer's Report

- Mr. Brown summarized the financial health of SARMA, and indicated we can cover the remainder of 2007 if no surprises surface (estimated at \$1200/month). We have repaid Mr. Jopeck approximately half of his out-of-pocket expenses incurred to start SARMA. Known upcoming expenses include website update fees, legal consultation on trademarks, administrative support, networking events and seminars, and upfront costs for the 2008 SARMA Conference.
- The Board needs to vote on the 2008 Budget no later than the December meeting to satisfy IRS requirements.
- Mr. Brown urged everyone to submit their expense receipts promptly, as our transactions level is approaching the threshold that would generate an IRS tax statement requirement.
- For large checks (e.g., corporate sponsorships), do not use the PayPal service due to the 3% fee on the transactions.
- Secretary's Report – Dr. Knox requested all leaders sign the Conflict of Interest statement and forward the original to him.
- Conference Committee
  - Mr. Miller has started addressing long-term planning, and hopes to report progress at the August Board meeting.
  - The conference survey is out, and twelve responses received to date.
  - Mr. Jopeck noted we still have some ceiling left in our CVENT contract, which could be used for networking events.
- Newsletter
  - Mr. Chellis is trying to issue the July newsletter next week, but needs inputs. A draft is on the reserved web site. Also, inputs can be put in directly through the web.
  - He solicited upcoming events of interest and published reports to SARMA members.
- Projects
  - Wiki instructions have been prepared for the common knowledge base projects.
  - Mr. Miller reported the Encyclopedia project had a kickoff last month. They have developed a work plan to get people involved.
  - Mr. Harter reported the status of the Lexicon project. They have started to seek the wiki with Coast Guard definitions, and are trying to get DCIP and RAMCAP definitions put in. He wishes to mine the membership list for possible interest in the project, and seek out non-members (possibly using a newsletter).

The meeting was adjourned at 5:25 pm EDT.

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Secretary